City of Preston
Regular City Council Meeting
Monday November 9, 2026

The City Council, the governing body of the City of Preston, State of Iowa, met in regular session in the Preston Council Chambers at 6:00 p.m. Mayor, Tyler Sieverding called the meeting to order at 6:02p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Dylan Meyer, Adam Reuter, Leesa Budde, Matt Petersen
Absent: Matt Gerardy

OTHERS PRESENT: Tracey Lee, City Administrator/Clerk, Cathy Helmle, Deputy Clerk, Police Chief, Chad Gruver, Megan Driscoll, Marie Rossmann, Nancy Kieffer, Gary Farrell

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by Meyer, seconded by Budde. Motion carried unanimously.

CITIZEN/PUBLIC COMMENTS: Marie Rossmann shared that there is a Time Capsule that was placed in the monument at Twogood Park back in 1976 during the bicentennial celebration. The capsule will be open on November 15th at 1:00. The findings will be on display at Dick Kunau's building after the opening of the capsule.

CONSENT AGENDA: Including minutes of the last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, monthly police report, Sidewalk Replacement Program – Connie Gerber $1049.63, Central Air Rebate-Steve Simmons $100.00, Gas Furnace Rebate-Steve Simmons $100.00. Moton to approve the consent agenda was made by Reuter, seconded by Meyer. Motion carried unanimously.

Payee	Description	Amount
ADVANTAGE ADMINISTRATORS	PSF-AMCPHERSON	3.33
ELAN FINANCIAL SERVICES	GRUVER TRAINING HOTEL/MCPHERSON TRAINING GAS	213.65
GALENA CHRYSLER	2025 DODGE DURANGO PD - OIL CHANGE	81.68
AT&T MOBILITY	PD PHONE SERVICE	290.12
PRESTON TELEPHONE COMPANY	OCTOBER 2026 PHONE SERVICE	835.92
KIESLER POLICE SUPPLY INC	9MM PRACTICE AMO	203.50
GOLDEN WEST INDUSTRIAL SUPPLY	TRAFFIC WANDS	193.66
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE MOBILE (2) RMS SOFTWARE SW TRACS AUTO IMPORT	775.00
VC3 INC.	ITnBox SUPPORT OCTOBER 2026	960.16
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
RIVER VALLEY ENERGY	1000.7 GAL UNLEADED @ 4.006/GAL	14,588.80
OLY'S GARAGE	FD-GAS	25.19
T-MOBILE	FD CELL	21.18
IOWA MUN WORKERS COMP.	INSTALL 5 26-27	921.00
PRESTON MUNICIPAL UTIL.	OCTOBER 2026 UTILITIES	9,130.24
WELLMARK BLUE CROSS & BLUE SHIELD	OCTOBER 2026 HEALTH INSURNACE	10,118.53
BREDEKAMP, CAROLINE	MILEAGE REIMBURSEMENT - 2026 LIBRARY CONFERENCE	231.30
ELAN FINANCIAL SERVICES	LIBRARY CONFERENCE - C. BREDEKAMP HOTEL	451.99

PRESTON MUNICIPAL UTIL.	SEPTEMBER 2026 UTILITIES	185.65
KNOW BUDDY RESOURCES	4 BOOKS	91.92
THE PENWORTHY COMPANY	12 BOOKS	312.59
QUILL CORPORATION	EXTERNAL PORTABLE HARD DRIVE & EXTERNAL DVD DRIVE	465.58
CITY OF PRESTON-ELEC FUND	DIESEL FUEL - 24.4 GAL PARKS	4,212.64
PRESTON TIMES	BETTY FARRELL HALLOWEEN AD	81.00
ANDERSON, KEN	DOWNTOWN INCENTIVE GRANT	5,000.00
PLASTICS UNLIMITED	PMT 2 OF 2 TIF REBATE 25/26 BALANCE DU	7,906.00
JACKSON CO. MUNICIPAL ASSOC.	2026 MEMBERSHIP DUES	25.00
JACKSON CO. MUNICIPAL ASSOC.	2026 MEMBERSHIP DUES	-25.00
LEE, TRACEY	REIMBRUSEMENT MILLAGE 2026 IMFOA FALL CONFERENCE	323.76
PRESTON TIMES	ORD NUMBER 2026-03	327.03
MAQUOKETA STATE BANK	OCTOBER 2026 MAINTENACE FEE	47.62
AMAZON CAPITAL SERVICES	CITY HALL MICROWAVE/MISCSUPPLIES	1,933.94
DALE FELDERMAN	SIDEWALK REPLACEMENT PROGRAM	894.13
HAVENS, GERALD	SIDEWALK REPLACEMENT PROGRAM	320.00
KUNDE, KEEYA J.	SIDEWALK REPLACEMENT PROGRAM	1,166.25
MEIER, DEREK	SIDEWALK REPLACEMENT PROGRAM	1,100.00
TOTAL COMFORT HEATING & COOLING	SIDEWALK PROGRAM	1,250.00
ELAN FINANCIAL SERVICES	TIM - FALL WATER CONFERENCE	275.00
IOWA RURAL WATER ASSOC.	2027 IRWA MEMBERSHIP DUES	325.00
GERARDY OUTDOOR POWER	GENERATOR CLEAN CARB	271.60
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,277.58
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	28.00
MICROBAC LABORATORIES INC.	DRINKING WATER ANALYSIS - 10	335.00
HAWKINS INC	15 AZONE	582.77
J & R SUPPLY INC.	TAP IN SADLE AND CURB STOP	201.00
PRESTON TELEPHONE COMPANY	SEPTEMBER 2026 PHONE SERVICE	38.94
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES SEPTEMBER 2026	600.00
1ST AYD CORPORATION	PULLDOWNS/TISSUES/CLEANER/TOILET CLEANER	373.50
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT AUGUST 2026	9.39
WPPI	OCTOBER 2026 POWER PURCHASE	43,673.64
ALLIANT ENERGY	ADMIN FEE Q4 2026	3,000.00
FLETCHER-REINHARDT CO.	10PHOTO CONTROL/1JUNCTION/1SLEEVE/1ENCLOSURE	1,132.16
ELAN FINANCIAL SERVICES	WPPI COOKOUT	76.89
CLAYTON ENERGY CORPORATION	SEPTEMBER 2026 COMMODITY INVOICE	1,627.03
CLAYTON ENERGY CORPORATION	OCTOBER 2026 RESERVATION INVOICE	7,968.74
PEFA INC.	OCTOBER 2026 COMMODITY INVOICE	6,034.15
IOWA ONE CALL	12 EMAILS 09/2026	27.00
MADISON NATIONAL LIFE INS CO INC	OCTOBER 2026 LIFE INSURANCE	426.30
TREASURER/SALES & USE TAX	SALES TAX	2,225.58
WASTE AUTHORITY OF JACKSON COUNTY	OCTOBER 2026 TIPPING FEE	2,838.60

CLINTON COUNTY AREA SOLID WASTE AGENCY	OCTOBER 2026 RECYCLING	185.38
ACCESS SYSTEMS	LEASE PMT SHARP COPIER	162.75
IOWA ASSOC. OF MUN. UTIL.	OCTOBERL- DECEMBER 2026 QTLY SAFETY TRAINING	964.00
GEERTS, JASON	REIMB. BOOTS	133.74
BAEZ, LILIANA	UTILITY DEPOSIT REFUND	143.42
RITENOUR, SHIRLY	UTILITY CREDIT BALANCE REFUND	287.44
		139,929.96
	OCT GROSS WAGES	62,479.26
	APPROVED EXPENDITURES BY FUND	
	GENERAL FUND	6,379.80
	DEBT SERVICE FUND	0
	ROAD USE TAX FUND	0
	INSURANCE RESERVE	0
	CUSTOMER DEPOSITS	0
	WATER FUND	6,956.27
	SEWER FUND	5,631.42
	SEWER SINKING FUND	0
	ELECTRIC FUND	64,347.16
	GAS FUND	18,689.03
	GARBAGE FUND	4,206.31
	STORM WATER FUND	0
	OCT 2026 BALANCES	
	GENERAL FUND	415,116.77
	ROAD USE TAX FUND	322,120.56
	EMPLOYEE BENEFIT TAX	74,053.19
	EMERGENCY	49,155.14
	TIF	68,611.29
	CUSTOMER DEPOSITS	32,493.35
		-
	DEBT SERVICE FUND	122,504.49
	WATER FUND	950,204.94
	SEWER FUND	607,141.20
	STORM WATER FUND	123,847.56
	ELECTRIC FUND	977,799.46
	GAS FUND	714,587.18
	GARBAGE FUND	109,435.41

BUILDING PERMIT A building permit was submitted by Farrell Living Trust for new commercial construction. A motion was made by Meyer to approve the building permit and seconded by Budde. Ayes, 4, Nays, 0. Motion carried.

DIGITAL SIGN UPDATE Nancy and Megan updated the council that Preston Growth and Development will match the funds that the city will provide for the digital sign. We are getting closer to our goal of having the funds raised.

On Tuesday a representative with Lange Signs will meet at the park to show us an example of the sign they can provide us with. Megan and Nancy also asked about future fundraising for advertising on the sign, it was decided to wait until it's installed and have another discussion on using it for fundraising.

ORDINANCE 2026-04: Approval of the second reading of Ordinance 2026-04: Amending and Repealing the Code of Ordinance of the City of Preston, Iowa 2026 by amending and repealing a portion of Title VI, Physical Environment, Chapter 7, Utilities-Billing Charges 6-7-11 Refuse Collection Rates. No new comments were made to City Hall or at the Meeting regarding this reading. A motion was made by Meyer to approve the second reading to amend the ordinance and seconded by Budde. Ayes, 4 Nays, 0. Motion carried.

RESOLUTION 2027-21: Establishing the Permit Fee for Ordinance 2026-03 Necessity of Permit. A permit fee of $750 will be required for any outside service provider or hauler seeking to enter the City of Preston to collect waste from a commercial customer utilizing 7 or more dumpsters. The outside service provider shall be required to obtain a permit and pay the annual permit fee; The permit shall authorize the permit holder to provide collection services only to the specific commercial customer identified on the permit that meets the requirements. The permit shall not authorize the permit holder to collect waste from or provide collection services to any other commercial customer within the City of Preston. Any additional commercial customer must independently qualify for and be covered by a separate permit in accordance with this Ordinance. A motion was made by Budde to approve Resolution 2027-21 and seconded by Reuter. Ayes, 4 Nays, 0. Motion carried.

RESOLUTION 2027-22: Approving Plat of Survey Parcel 91-2026-Sydney Cornilsen. A motion was made by Meyer to approve Resolution 2027-22 and seconded by Reuter. Ayes, 4 Nays, 0. Motion carried.

RESOLUTION 2027-23: Approving Zero Increment Financing Certification, Transfer of Existing Tax Increment Funds to the Economic Development Fund for Payment of Urban Renewal Obligations, and the City of Preston's State of Iowa Annual Urban Renewal Report. Lee explained that this report was completed by Kelley Brown, JCEA on Preston's behalf based on last fiscal year's numbers. This report is submitted annually to the Dept. of management. A motion was made to approve Resolution 2027-23 by Meyer and seconded by Budde. Ayes, 4 Nays, 0. Motion carried.

Discussion and consider approval of the Wellmark Renewal for 2027. Lee presented the renewal that included renewing the same plan with a 6.57% increase. Lee also presented the budget for health insurance, including what the actual cost increase would be for the city if the same levy was approved to offset the general fund costs for other benefits. The approval was tabled until the next meeting with a request of what the last 5-year increases have been from Wellmark including what the employee increase has been over the past 5 years.

Discussion and consider approval of Origin Design Agreement of Professional Services for West Street Area Stormwater Improvements. Council discussed the Agreement of Professional Services with Origin Design for the West Street Area Strom water improvement project. Following discussion and funding options a motion was made by Meyer to approve the agreement and seconded by Petersen. Ayes, 4 Nays, 0. Motion carried.

OTHER BUSINESS:

Peppermint Park Donor Sign- Council would like to obtain a quote for the donor sign. Lee will get with Bonnie Yaddof to get a list of names of donors and seek a quote for the sign and benches that were donated.

Sidewalk Replacement 101 S Merrill St.- Council would like to come up with some type of agreement for the property owner that if they replace the sidewalk now and we do street improvements between now and so many years the city will replace the sidewalk. We will discuss this letter once it's finalized.

Jackson County Community Foundation Grant- We were awarded a grant of $10,000 towards the digital sign from the Community Foundation of Jackson County. This was a grant that Sheryl submitted before she retired. There is an award presentation on Tuesday November 10th.

Kuna Food Service Lease- Kuna Food service contacted us and said they will not be renewing their lease. December 31st will be their last day in the building. A city employee will meet with them prior to this to make sure the services in the building are disconnected for the winter.

Petersen asked that the city employees get the section of the walking path repaired that is torn up from the sewer work that was done on West Street replaced as soon as possible.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. A motion to adjourn was made by Meyer, seconded by Budde. Motion carried. Meeting adjourned at 7:02 pm

Tyler Sieverding, Mayor

ATTEST:

Tracey Lee

Tracey Lee, City Administrator/Clerk